

**IRVINGTON CITY COUNCIL**  
**109 W Caroline St. Irvington, KY 40146**  
**Regular Meeting**  
**MINUTES**  
**July 1, 2024**

**CALL TO ORDER**

Mayor, Charles Douglas Lucas called the Regular Meeting of the Irvington City Council to order at 7:00 pm EDT. Prayer was led by Pastor, Robert Young II followed by the Pledge of Allegiance to the American Flag. Council Members present included: Rhea Ballman, Billy Snyder, Charles Poole, Donald Board and Robert Young III. Others present included: City Clerk Sherrie Lawson. Members absent included: Council Member Karen Kinnison and City Attorney Rachel Brown.

**PRESENTATION: BLUEGRASS ENGINEERING**

Paul Reynolds with Bluegrass Engineering presented the final pay request for Abbico Contracting in the amount of \$5,764.00 for the clean up on the Service Line Replacement project. This leaves an estimated balance of \$761.54 which can be used for additional materials. Next, he addressed the Cleaner Water Program grant in the amount of \$443,000. He added that the city had received a bid in the amount of \$358,192 for the Lon Dowell Road Water Main Extension Project from G&W Construction. After some explanation, Councilwoman, Rhea Ballman moved to approve the bid as submitted by G&W Construction and Councilman, Donald Board seconded. All members present voted aye; motion carried. Councilman, Billy Snyder moved to contract with Bluegrass Engineering and pay \$76,000 for their services on the Lon Dowell project and Councilwoman Rhea Ballman seconded. All members present voting aye; motion carried. He further added that he had requested on behalf of the city and received a quote for the repairs on the water tower. Currens Construction Service, LLC from Harrodsburg submitted a quote in the amount of \$9,340.00 (see attachment for details). The Mayor added that the tower had been leaking for a long time, but now it was increasing at an alarming rate. He believed it was an emergency situation with the amount that was pouring out of the tower. After some discussion, the council agreed to have Currens Construction the tower as soon as possible. Mayor Lucas added that he would contact Currens Construction Service to schedule the repairs and also request a quote on cleaning the bottom of the tank.

**MINUTES:**

The June 3<sup>rd</sup> regular meeting was canceled, and the June 5<sup>th</sup> Special Called didn't have a quorum.

**MINUTES: June 10, 2024 Special Called**

Councilwoman, Rhea Ballman made a motion to approve the June 10<sup>th</sup> Special Called Meeting Minutes as submitted and Councilman, Donald Board seconded. All members present voting aye, motion carried unanimously.

**MINUTES: June 25, 2024 Special Called**

Councilwoman, Rhea Ballman made a motion to approve the June 25<sup>th</sup> Special Called Meeting Minutes and Councilman, Donald Board Seconded. Motion carried with all Members present voting aye.

**CITY CLERK/TREASURER REPORTS**

City Clerk/Treasurer, Sherrie Lawson presented the Treasurer’s June Financial Report for the Council’s review (See attachment for details). City Clerk/Treasurer, Sherrie Lawson reported a total Meade Co RECC Collections for June of \$32,919.73. There were 3 City Stickers sold, 1 Business License renewal, Clayton Homes and 3 new Business License application – E&E, Soulful Eats, Soulful Eats (Food Truck), The Sno Shack and The Sno Shack (Food Truck).

Overtime Report June: 64:37 hours

Office Staff 0 hours, Operation/Maintenance 11:29 hours, Waste/Water 4:08 hours and Police Department 49 hours (See attachment for details). Councilwoman Rhea Ballman made a motion to approve the Clerk/Treasurer Reports as submitted and Councilman Billy Snyder seconded. Motion carried by majority vote with all Members present voting aye.

**BUSINESS LICENSE APPROVAL**

Councilwoman, Rhea Ballman moved to approve the new Business Licenses: E&E, Soulful Eats and The Shack and Councilman, Billy Snyder seconded. Motion carried with all Members present voting aye.

**PUBLIC WORKS DIRECTOR REPORT**

Public Works Director, Chris Lucas explained that it was work as usual mowing, weed eating, checking for leaks, collecting samples and maintaining the equipment.

**CEDAR HILL CEMETERY**

Mayor Lucas informed the council that the cemetery mapping program was operational and invited everyone to view it after the meeting.

**POLICE CHIEF REPORT**

Police Chief, Jason Ballman reported that the new truck was still being equipment for the road. They had a firearms training scheduled through the Kentucky Leagues of Cities. He added that they had been writing tickets for stop sign violation in the city since there had been some complaints reported.

**FIRE DEPARTMENT**

Fire Chief, Jason Ballman stated that the cascade system was installed on June 26<sup>th</sup> and would be paid for with the state aid funds. These funds had been set aside just for this project.

**VETERAN’S MEMORIAL**

No report presented.

**VANCE SIMMONS PARK**

Park Manager, Joe Drake informed the council about the problem with children riding golf carts on the field and causing damage to the park. He asked if the police department would patrol the area little more often. Police Chief, Jason Ballman agreed to check the park more often.

**EVA CARMAN PARK**

Park Manager, William Ditto reported that the “Light Up the Park” firework display was a huge success for the City of Irvington.

**VISITORS REQUEST AND COMMENTS**

Patricia Logsdon addressed the council about the abandoned house on South Meadow Drive, which either needed to be repaired or demolished. Mayor Lucas stated that Code Enforcement Board members would be sworn in to office on July 17<sup>th</sup> and would address the matter at that time.

**OLD BUSINESS**

**NEW BUSINESS**

- A. The FY2022-2023 Uniform Financial Information Report (UFIR) prepared by SK Lee CPAs, P.S.C was submitted by City Clerk Sherrie Lawson for the councils’ review.
- B. The FY2022-2023 Audit Report prepared by SK Lee CPAs, P.S.C was submitted by the City Clerk Sherrie Lawson for councils’ review.

**ANNOUNCEMENTS**

The next Code Enforcement Board meeting is scheduled for August 21, 2024 at 6:00 pm EDT at the Irvington City Hall.

**OTHER BUSINESS**

Mayor Lucas asked if there was any other business that needed to come before the Council? Councilman Robert Young III stated that the repairs on the roof and the pavilion at the Eva Carman Park was still not completed, and he inquired about the next step to take in order to get the project completed. He further added that he and other volunteers had done much of the work. Mayor Lucas stated that the labor for the project was donated and he would contact the contractor in the morning about a completion date.

Councilman Young requested that safety rules be posted at the depot along with being included on the contract and a copy given to the renter at the time of rental. He stated that he had seen children not being attended to at an event that were climbing on the caboose. Mayor Lucas stated that he would address the matter.

Also, Councilman Young requested that Juneteeth be added to the city paid holiday list in observation of the significance of the end of slavery in the United States (June 19, 1865). A date we should all celebrate as a step in moving towards a better future for all Americans. Mayor Lucas added that the holiday was observed through Executive Order and he did not realize that it was not already included in the policy. He further added that the holiday would be added to the personnel policy along with a few other changes by ordinance.

**ADJOURNMENT**

As there was no further business to come before the Council, Councilman Robert Young III moved to adjourn this meeting and Councilwoman Rhea Ballman seconded. Motion carried by unanimous consent and the meeting was adjourned at approximately 7:58 pm EDT.

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CHARLES DOUGLAS LUCAS, MAYOR

ATTEST \_\_\_\_\_  
SHERRIE LAWSON, CLERK/TREASURER